

## **Policy Information**

### **Series 5000 - Personnel**

#### **Conditional or Emergency Conditional Appointment**

Policy # 5154, 1.5.4

## **POLICY**

2001

5154

Personnel

### **SUBJECT: CONDITIONAL OR EMERGENCY CONDITIONAL APPOINTED EMPLOYEES**

The BOCES is committed to ensuring the safety of all children and students in school buildings or on school grounds, and/or participating in school activities. The safety of all children and students shall be the responsibility of the BOCES, its administrators and all other employees.

BOCES recognizes that prospective school employees may be appointed after the NYS Education Department has granted clearance for employment, following fingerprinting and the Department's review of the prospective employee's criminal history record, if any. In addition, under certain circumstances provided by law, prospective school employees may be appointed on a conditional or emergency conditional basis without the generally required clearance for employment granted by NYS Education Department.

Therefore, the BOCES has established additional safeguards for children and students who come in contact with employees holding conditional or emergency conditional appointments. The BOCES shall only make conditional appointments or emergency conditional appointments as permitted by law. The BOCES, its administrators and employees shall take any and all available steps to secure and expedite final clearance for employment in an effort to minimize the duration of conditional appointments and emergency conditional appointments. In addition, the BOCES and its administrators will determine, on a case by case basis, whether it is necessary or possible to provide additional supervision of conditionally appointed or emergency conditionally appointed individuals.

Education Law 1125-1133, 1709  
NYCRR 100.2(hh); Part 87

Board Approved  
9/18/01

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